

# HARMSWORTH MEMORIAL TRUST

## Minutes of the meeting held on Monday 15<sup>th</sup> January 2018 Memorial Hall

Present	Cllrs Barker, Davies, Kemp, Lewis, Reynolds, Skeet and Thomas
In Attendance	Cllr Dawlings; C Levett, Clerk

Item		Action / Responsibility
1.APOLOGIES	Apologies were received from Cllr Cruse and Lorraine Jones	
2.DECLARATIONS OF INTEREST	Cllr Barker declared an interest as a Trustee of Benenden Village Trust.	
3. MINUTES OF PREVIOUS MEETING	The minutes of the meeting held on 11 <sup>th</sup> December 2017 were unanimously approved as a correct record of the meeting and signed by the Chairman.	
4. MATTERS ARISING AND OUTSTANDING ITEMS	<b>(i) Children's Playground</b>	
	Cllr Davies will consult with TWBC to ascertain whether permission is required to change the playground at the Recreation Ground.  The Clerk to obtain fence quotes for Iden Green Playground.	<b>PD</b>  <b>CL</b>
5. HMT RECONSTITUTION	Cllr Barker advised that Benenden Village Trust is now correctly recognised, with founding trustees in place. BVT formally requests that HMT vests its assets in BVT and the vesting procedure is carried out by a solicitor. Cllr Barker offered to oversee the procedure. This was unanimously agreed.	<b>KB</b>
	Cllr Reynolds requested that a solicitor presents details of the vesting procedure to HMT trustees. This was agreed.	<b>KB</b>
	The huge amount of work carried out by David Harmsworth and the Committee was acknowledged.	
6. BENENDEN VILLAGE HALL	<b>Administrator Report</b>  The Administrator's report for December had been circulated.  <ul style="list-style-type: none"> <li>• Current Account Balance as at 31/12/2017 is £25,48. December income £3,112; net expenditure £2,407. 2017/18 income £26,470; net expenditure £23,289.</li> <li>• Cllr Davies to follow up the outstanding invoice to Benenden Bonfire Society.</li> </ul>	<b>PD</b>
7. ST GEORGE'S	A request had been received from St George's Club regarding the renewal of its lease, to remain at £2,000 per annum, with no VAT payable, for a period of 5 years. Other lease agreements also need to be considered. Cllr Barker suggested postponing any decision and seeking legal advice. This was agreed.	<b>KB</b>

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Chairman..... Date..... Page 1

*These minutes are not a verbatim report of the meeting, but a summary of discussion and decisions taken at the meeting*

8. RESOURCING	<ul style="list-style-type: none"> <li>● <b>Monthly Finance</b></li> </ul> <p>The Financial Transaction Report for December was circulated and agreed and Trustees ratified and approved the January 2018 payments list.</p> <p><u>Agreed January payments :</u></p> <table border="1" data-bbox="416 477 1249 685"> <tr> <td>101443</td> <td>TP Jones &amp; Co LLP - Payroll</td> <td>52.50</td> </tr> <tr> <td>101444</td> <td>Commercial Services - Grounds Maintenance</td> <td>927.34</td> </tr> <tr> <td>101445</td> <td>Business Stream - St George's</td> <td>164.22</td> </tr> <tr> <td>101446</td> <td>HMRC - Employer's Tax and NI Contributions</td> <td>36.00</td> </tr> <tr> <td>101447</td> <td>Young People Bus Services</td> <td>388.00</td> </tr> </table>	101443	TP Jones & Co LLP - Payroll	52.50	101444	Commercial Services - Grounds Maintenance	927.34	101445	Business Stream - St George's	164.22	101446	HMRC - Employer's Tax and NI Contributions	36.00	101447	Young People Bus Services	388.00	
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9. CORRESPONDENCE	No items of correspondence.																
10. ITEMS FOR FUTURE CONSIDERATION																	
11. DATE OF NEXT MEETING	Monday 19 <sup>th</sup> February 2018, Iden Green Pavilion																
	The meeting closed at 9pm.																