

PARISH COUNCIL OF BENENDEN

Minutes of the Ordinary Parish Council Meeting held on Monday 20th June 2022, 7pm, iden Green Pavilion

Present	Cllrs Beveridge, Cochrane, Cruse, Driver, Grant, Hagan, Lewis and Thomas	
In Attendance	Cllr Warne; C Levett, Clerk; 2 parishioners.	
Item		Action Responsibility
1. APOLOGIES	Apologies were received from Cllr Dawlings and Holden.	
2. DECLARATION OF INTERESTS	There were no declarations of interest.	
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 16th May were unanimously approved as a correct record of the meeting.	
4. REPORTS BY COUNTY/ BOROUGH COUNCILLORS	<p>Cllr Warne reported :</p> <ul style="list-style-type: none"> ➤ A new administration is in place at TWBC, known as the Borough Partnership. ➤ Cllr Warne is the new Deputy Leader of TWBC, Cabinet Member for Rural Communities and will be chairing the Parish Chairmen’s Meetings. ➤ Monthly Cabinet Meetings will now be held in the evening and across the borough. The first of these will be in Cranbrook Vestry Hall at 6.30pm on 23rd June. These are public meetings. <p>Cllr Dawlings had congratulated all those involved in recent community events.</p>	
5. REPORTS BY CHAIR AND PARISH COUNCILLORS	<p>Cllr Thomas attended TWBC Parish Chairman’s meeting 14th June via Zoom and reported :</p> <p>The Liberal Democrats have formed a coalition with the TW Alliance and the Labour councillors to gain overall control of TWBC – the “Borough Partnership”. The new Leader of the Council, Ben Chapelard, made a presentation setting out the coalition’s priorities, named “Focus on Five”</p> <ol style="list-style-type: none"> 1. Safeguarding finances. TWBC has a deficit of around £900k year to April 2022, and the deficit for 2022-23 is expected to be around £2m. 2. Vibrant and safer towns and villages. 3. Carbon reduction. 4. Affordable housing and social rental housing. 5. Digital access, transparency and local democracy. <p>Cllr Thomas asked what the coalition’s view/policy is regarding the Local Plan, currently in the final stages of examination, and was advised that the coalition wants to see the Local Plan successfully delivered for the good of the Borough.</p> <p>The Parish Council will need to remain vigilant as to whether the Boundary Review will have any impact on Benenden.</p>	
6. PLANNING	<p>a. <u>Planning Applications</u></p> <ul style="list-style-type: none"> • 22/01283/FULL Gable End, New Pond Road. Proposed first and second floor extension including hip to gable extension with associated internal alterations <p>The east (rear) elevation is altered by this proposal with the first and second floor added above part of the previously approved (and built) garden room.</p> <p>The Parish Council unanimously agreed to support this application.</p> <ul style="list-style-type: none"> • 22/01186/FULL Apple Garth, Cranbrook Road. Erection of single storey front extension, resubmission of expired application 19/00425/FULL <p>TWBC approved the previous application despite the Parish Council’s reservations about the roof</p>	

Chairman..... Date.....

These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.

design.

The Parish Council unanimously agreed to make no comment.

- **22/01352/FULL Hengist House, Rolvenden Road.** Alterations to approved application 20/00871/FULL & 17/02968/FULL (Alterations to external materials, Alterations to proposed extensions, Erection of conservatory)

Seeks amendment to the Conditions of the following two approved applications: 17/02968/FULL Conversion of loft space, front and rear extensions and conversion of garden store into annex — Approved. 20/00871/FULL Variation of Condition 2 (Approved Plans) of 17/02968/FULL (Conversion of loft space, front and rear extensions and conversion of garden store into annexe) — Changes to rear extension — Approved.

Conditions to be varied : Condition 2 substitution of the approved drawings [site plans, floor plans, elevations]; Condition 3 That the existing west and proposed east elevations are rendered. [external materials]

- Since permission was granted there has been a change of ownership. The Annexe has been converted. The existing owners do not wish to extend the property with the flat roof additions to the rear nor the roof conversion. The render is proposed because of the poor quality of bricks used in the extensions
- The alterations are to the east end of the existing house only. The existing western extensions used various types of brick that do not match the original house.
- Scaled down development from that granted.
- Conservatory will form a link between the house and the converted store into an annexe.
- The annexe is already conditioned restricting use by and for Hengist House only.

The Parish Council unanimously agreed to support this application.

- **22/01269/FULL Beacon House, Rolvenden Road.** Change of use of existing outbuilding to a residential dwelling

Cllrs Beveridge, Grant and Thomas made a site visit.

Site History: 80/00676/FULL Two storey extension and detached garage — Approved; 86/00747/FULL Two storey extension, single storey side extension and double garage — Approved; 92/00387/FULL Retrospective — Change of Use of garage to store and construction of small block of private kennels — Approved; 93/00347/FULL Erection of a conservatory — Approved; 99/00640/FULL New vehicular access and hardstanding for agricultural use — Refused; 99/02238/FULL New vehicular access — Refused. Appeal Allowed and or Notice Quashed; 99/02243/FULL Lean-to portable dog kennels — Refused; 02/02479/FULL Use of land for fishing pond and habitat development — Refused. Appeal Dismissed; 07/02736/FULL Stable complex on existing hardstanding — Approved; 09/02594/FULL Demolition of 2 conservatories and construction of two-storey rear extension and 2 single storey side extensions and associated internal alterations — Approved; 10/03893/FULL Outdoor horse riding arena — Approved; 11/02083/FULL Agricultural/equestrian barn — Refused; 13/00561/FULL Agricultural building — Refused. Appeal in progress but no updates on website; 15/502919/FULL Extension to outbuilding, insertion of first floor window to North elevation and Change of Use to ancillary accommodation — Refused.

Listed Buildings In Proximity: Beacon Windmill Grade II to east; Beacon Mill Cottage Grade II to N of windmill; The Beacon Grade II further E of windmill. All unaffected.

Application Form Info:

- Existing use as storage for main dwelling of Beacon House

- Convert outbuilding to 3 bed dwelling
- Site area: 0.08ha.

D&A Statement:

- Pre-app advice meeting — principles recognised as acceptable under Policy H13 of the Local Plan for the conversion of rural buildings to dwellings subject to stated criteria.
- Rural features and character of existing buildings should retain simple and functional appearance.
- No detrimental impact on residential amenity.

Existing:

- Single storey gable ended pitched roof building with single storey lean-to extension to the north and lean-to extension to the south. Consists of storerooms, office and workshop used as ancillary accommodation to main dwelling.
- 5 no. dog kennels attached to the building to the west.
- White render with clay roofing tiles and timber weatherboarding to three sides.
- White uPVC windows with solid timber flush doors.
- Existing additional outbuilding to be demolished to provide space for a suitable carport.

Proposal:

- Main pitched portion of existing outbuilding to be retained, existing lean-to elements to be demolished and replaced with new elements more coherent with general appearance of the site.
- Main outbuilding and replacement extension to the north are proposed to be joined together under one gable ended roof with dropped eaves to one side.
- Lean-to element to the north along with the dog kennels to be demolished. A replacement extension will be erected in line with the main outbuilding for a coherent appearance.
- Roof of new extension will follow the dropped gable of main outbuilding.
- Height will remain the same as existing with the replacement extension being well below the ridge line of the existing outbuilding.
- Ground Floor: 2 beds, family bathroom, kitchen and living/dining room.
- Loft Floor: 1 bed with ensuite.
- Footprint of proposal increases existing by 16sq.m
- Direct separate access from the road with parking for 2 cars and a car port to rear of property.
- Existing hedging to road frontage to remain. Post and rail fencing between the new dwelling and the existing plot of Beacon House to retain the rural character of the plots.

Proposal complies with: LBD1 Outside LBD, EN1 Development Control Criteria, H13 Conversion of rural buildings to residential use outside the LBD, EN25 Development Control Criteria for all development proposals affecting the rural landscape and Core Policies: 4 Environment, 5 Sustainable Design and Construction, 14 Development in the Villages and Rural Areas. NPPF. BNDP: HS3 b) Windfall Sites Outside the LBD, as defined in the Local Plan, on previously developed land (PDL), or the conversion of appropriate rural buildings, which are not currently in business use; c) The scale, design and appearance comply with BNDP design policy. BD6 Parking. BD2 General Appearance. BD4 Landscaping

General Comments:

- Proposal complies with many policies as listed above.
- No eco-friendly/renewable energy design elements (BNDP Policy BD8) are mentioned within the application.
- No proposed lighting scheme within the application. This should comply with BNDP Dark Skies Policy BD5.
- Currently part of the landholding of Beacon House — proposal is to separate the outbuilding from the land ownership to create a dwelling with garden.
- 6 ft close boarded fencing has been erected to divide the plot from Beacon House, and not post and rail as detailed in the D&A statement.
- Concerns regarding vehicle turning and access/egress.

The Parish Council unanimously agreed to support this application with a request that a condition for any proposed exterior lighting scheme is submitted for approval prior to installation and must conform with BNDP Policy BD5. The Parish Council requests appropriate renewable energy systems to be considered. The Parish Council requests that the proposed vehicle turning area is assessed to ascertain whether it is within the required limits to ensure vehicles exit the site facing forward.

- **22/01540/FULL Hilltop Cottages, Dingledean.** Proposed single storey rear extension

1 Hilltop Cottages is joined to no. 2 for which the Parish Council supported amended side and rear extensions and the car barn.

Site Constraints: AONB; Outside LBD; Agricultural Land Classification Grade 3; Applications or Equivalent Only (including Res Matters) — 2 consult KCC on major planning.

Site History: 06/00519/FULL Redivision of dwelling into two dwellings. Change of use from agriculture to domestic curtilage to provide vehicle turning and parking space. APPROVED. TWBC has not linked application 18/01457/FULL to this application

Listed Buildings In Proximity: Beacon Windmill, Beacon Mill Cottage, and The Beacon are all Grade II Listed but located on the other side of Rolvenden Road. No impact on any listed buildings.

Application Form Info:

- Walls: brick — white render to match existing.
- Doors and windows: Grey uPVC doors and windows to match existing. (Currently white uPVC).

The Parish Council unanimously agreed to support this application

- **22/01634/LBC Forge House, The Street.** Replace wooden bay window with new double glazed wooden bay window, with the same dimensions and shape

Grade II Listed Building with many in proximity as within the Benenden Conservation Area.

The bay window is located to the rear of the property. The existing window is a modern casement (1960-1970) with secondary double glazing.

The Parish Council unanimously agreed to support this application subject to the proposed works being satisfactory to the Conservation Officer.

- **22/01665/LBC The Queens Well, Cranbrook Road.** Replacement pad-stones and essential repairs to timber frame structure and roof.

As the applicant the Parish Council unanimously agreed to make no comment.

- **22/01657/LBC Pumping Station, Standen Street.** Essential repairs to timber structure and roof.

As the applicant the Parish Council unanimously agreed to make no comment.

b. Other Planning Matters

- **Dark Skies**

Benenden Hospital

- Cllrs Cruse and Grant attended a meeting with the Hospital Director and Estates Manager on 30th

	<p>May to discuss light pollution at the hospital. A full report of the meeting was circulated. Cllr Cruse reported that the meeting was productive and co-operative, and gradual steps will be taken to improve the overall situation.</p> <p>Main points :</p> <ul style="list-style-type: none"> ❖ The lighting scheme was the result of consultation with a specialist lighting company. ❖ More training and instruction for the hospital team so that current settings can be altered, lights to come on only when and where required, lights dimmed and using lower brightness lamps. ❖ Need for safety for those being discharged after dark. ❖ Cleaning takes place every evening for 9:00pm to midnight. ❖ Security teams keep the lights on in the atrium throughout the night. <p>It was agreed that :</p> <ul style="list-style-type: none"> ❖ Light pollution from the atrium will be examined as a priority. ❖ Cleaners and other staff will be encouraged to close curtains and blinds. ❖ Areas of unnecessary lighting (car parks, verandas, walkways etc) will be identified and addressed if possible. <p>Since the meeting, the bollard lighting in the eastern car park, which was on all night, has been turned off.</p> <p>Cllr Cruse to send a copy of the report to the Hospital, continue to monitor lighting, continue dialogue with the Hospital with a view to having a follow up meeting in the autumn.</p> <p>Benenden Village Hall</p> <ul style="list-style-type: none"> ➤ It had been reported that outside lighting at the Village Hall is on at all times. ➤ The Clerk had raised the issue with the Village Hall Manager who advised that the lighting is on a timer and that she would check the settings. ➤ The Clerk to follow up. <p>Public Toilets</p> <ul style="list-style-type: none"> ➤ It had been reported that the lights in the public toilets were on throughout the night. ➤ The Clerk will advise the cleaning contractor and ask that the timer is checked. <p>It is possible that following recent power cuts the timers need to be re-set.</p> <p>The Clerk requested that when parishioners raise issues with Parish Councillors she is informed so that action can be taken more swiftly where possible.</p> <ul style="list-style-type: none"> ● Standen Street Building Plot – Tree Preservation Order request. <p>The Parish Council agreed to write to TWBC to request consideration of TPOs to protect two oak trees at the front of the site recently granted outline planning permission for five dwellings.</p> <p>Cllr Warne advised that TWBC is currently without a Tree Officer and that enquiries should be directed to Peter Hockney.</p> <p>Cllr Grant also advised that TWBC is currently without an independent Rural Planning Consultant.</p> <ul style="list-style-type: none"> ● TWBC Local Plan Examination Hearing <p>Cllr Thomas will be attending the hearing on 23rd June to support TWBC in respect of the BNDP and the Hospital sites.</p>	<p>RC</p> <p>CL</p> <p>CL</p> <p>CL</p>
7. HIGHWAYS, FOOTPATHS & TRANSPORT	Cllr Driver reported that he had chased KHS, Jake Smith, Schemes Engineer for an assessment and progress on the Highways Improvement Plan, especially the missing directional signpost at Benenden crossroads. Jake responded that he currently seeking some technical advice and once the review of	

	<p>the HIP has been completed a meeting will be arranged.</p> <p>The Clerk had spoken to Paul Catt, Highways Steward, and he advised the following :</p> <ul style="list-style-type: none"> • Old Primary School Road Markings : Both the District Manager and Seán Holden are involved in dealing with this. An annual safety audit/inspection flagged that the markings needed refreshing. Unfortunately a lack of communication between the various KHS and KCC departments meant that they weren't aware that the building is no longer used as a school. For the time being the markings will remain. • Traffic Around The Green : Any one-way system could take years to action and KHS would primarily consider health and safety and accident data, so this option is highly unlikely. White road lines are the responsibility of TWBC https://tunbridgewells.gov.uk/parking/white-lines and an application needs to be made by the property owner and costs £200 per single width driveway. • Paul also commented that he does not see the parish's Highways Improvement Plan. <p>CLlr Thomas has spoken to The Bull regarding no parking signs on the fence, and will follow this up.</p> <p>CLlr Beveridge commented on the clumps of untidy grass around the signs at the bottom of The Green. The Clerk to raise with the Cricket Club to ask the contractor to address the issue.</p>	<p>NT</p> <p>CL</p>																																																																																																																				
<p>8. RESOURCING/ FINANCE</p>	<p>a. <u>Monthly Finance</u></p> <table border="0"> <tr> <td>Brought forward</td> <td></td> <td></td> <td style="text-align: right;">91168.4</td> </tr> <tr> <td colspan="4">Income</td> </tr> <tr> <td></td> <td>Payee</td> <td>Reference</td> <td>Amount</td> </tr> <tr> <td colspan="3">TOTAL</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td colspan="4">Expenditure</td> </tr> <tr> <td></td> <td>Supplier</td> <td>Reference</td> <td>Amount</td> </tr> <tr> <td>DD</td> <td>NEST</td> <td>Pension</td> <td style="text-align: right;">71.17</td> </tr> <tr> <td>DD</td> <td>Corporate Finance</td> <td>Copier Lease</td> <td style="text-align: right;">180.00</td> </tr> <tr> <td>BACS</td> <td>C Levett</td> <td>Clerk's Salary</td> <td style="text-align: right;">946.68</td> </tr> <tr> <td>BACS</td> <td>Edf</td> <td>Public Toilets</td> <td style="text-align: right;">132.85</td> </tr> <tr> <td>BACS</td> <td>BT</td> <td>Office Telephone</td> <td style="text-align: right;">147.25</td> </tr> <tr> <td>BACS</td> <td>Tompsett Landscaping</td> <td>Grounds Maintenance</td> <td style="text-align: right;">112.80</td> </tr> <tr> <td>BACS</td> <td>Iden Green Pavilion</td> <td>Meeting</td> <td style="text-align: right;">14.00</td> </tr> <tr> <td>BACS</td> <td>Benenden's Shop</td> <td>Village Tidy</td> <td style="text-align: right;">88.50</td> </tr> <tr> <td>BACS</td> <td>Peter Ellis</td> <td>Defibrillator Pads</td> <td style="text-align: right;">88.74</td> </tr> <tr> <td>BACS</td> <td>St George's PCC</td> <td>Meeting</td> <td style="text-align: right;">25.50</td> </tr> <tr> <td colspan="3">TOTAL</td> <td style="text-align: right;">1807.49</td> </tr> <tr> <td colspan="3">Reconciled with bank statement 064 31 May 2022</td> <td style="text-align: right;">89360.86</td> </tr> <tr> <td colspan="4">June 2022 payments were approved :</td> </tr> <tr> <td>DD</td> <td>NEST</td> <td>Pension</td> <td style="text-align: right;">71.17</td> </tr> <tr> <td></td> <td>Unity Trust Bank</td> <td>Bank Account Fee</td> <td style="text-align: right;">18.00</td> </tr> <tr> <td>BACS</td> <td>C Levett</td> <td>Clerk's Salary</td> <td style="text-align: right;">946.88</td> </tr> <tr> <td>BACS</td> <td>Edf</td> <td>Public Toilets</td> <td style="text-align: right;">108.15</td> </tr> <tr> <td>BACS</td> <td>Tenterden Twilight</td> <td>Public Toilets</td> <td style="text-align: right;">1248.85</td> </tr> <tr> <td>BACS</td> <td>Tompsett Landscaping</td> <td>Grounds Maintenance</td> <td style="text-align: right;">206.40</td> </tr> <tr> <td>BACS</td> <td>HMRC</td> <td>Employer Contributions Q1</td> <td style="text-align: right;">204.11</td> </tr> <tr> <td>BACS</td> <td>Krystal Hosting Ltd</td> <td>Parish Server</td> <td style="text-align: right;">179.99</td> </tr> <tr> <td>BACS</td> <td>Anthony Hicks</td> <td>Parish Wells</td> <td style="text-align: right;">816.00</td> </tr> <tr> <td>BACS</td> <td>C Levett</td> <td>Postage</td> <td style="text-align: right;">1.05</td> </tr> </table>	Brought forward			91168.4	Income					Payee	Reference	Amount	TOTAL			0.00	Expenditure					Supplier	Reference	Amount	DD	NEST	Pension	71.17	DD	Corporate Finance	Copier Lease	180.00	BACS	C Levett	Clerk's Salary	946.68	BACS	Edf	Public Toilets	132.85	BACS	BT	Office Telephone	147.25	BACS	Tompsett Landscaping	Grounds Maintenance	112.80	BACS	Iden Green Pavilion	Meeting	14.00	BACS	Benenden's Shop	Village Tidy	88.50	BACS	Peter Ellis	Defibrillator Pads	88.74	BACS	St George's PCC	Meeting	25.50	TOTAL			1807.49	Reconciled with bank statement 064 31 May 2022			89360.86	June 2022 payments were approved :				DD	NEST	Pension	71.17		Unity Trust Bank	Bank Account Fee	18.00	BACS	C Levett	Clerk's Salary	946.88	BACS	Edf	Public Toilets	108.15	BACS	Tenterden Twilight	Public Toilets	1248.85	BACS	Tompsett Landscaping	Grounds Maintenance	206.40	BACS	HMRC	Employer Contributions Q1	204.11	BACS	Krystal Hosting Ltd	Parish Server	179.99	BACS	Anthony Hicks	Parish Wells	816.00	BACS	C Levett	Postage	1.05	
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	<p>TOTAL 3800.60</p> <p>b. <u>Audit 2021-2022</u></p> <p>The internal audit to 31st March 2022 has been completed. The internal auditor's report is awaited but no issues of concern were raised. The forms for submission to the external auditor have been completed and were circulated.</p> <p>The Clerk explained the various forms and the questions and responses on the Annual Governance Statement.</p> <p>i. <u>Annual Governance Statement</u> : The Parish Council unanimously agreed and approved the Annual Governance Statement.</p> <p>ii. <u>Annual Accounting Statements</u> : The Parish Council unanimously agreed and approved the Annual Accounting Statements.</p>	
9. ENVIRONMENT & MAINTENANCE	<p>a. <u>Beacon Field Wildflower Meadow</u></p> <p>Cllr Driver reported :</p> <ul style="list-style-type: none"> • Sussex Lund Trust was approached about a grant towards ongoing management of the meadow. • The Trust is reluctant to provide money for projects which should be funded by a local authority and suggests that the Parish Council should explore further whether KCC would meet their obligation to develop the wildflower meadow or provide funds for the parish council to do so. • If herbicide is used to control thistles the Trust would not consider grant funding. • The Parish Council had resolved to pursue an organic method of thistle control. • The Bumblebee Conservation Trust has offered to write a management plan for the meadow. <p>An interim plan is as follows:</p> <ul style="list-style-type: none"> • The dense nettle area to be cut as low as possible with a flail mower, but not mulched. This will then be raked off by volunteers. • The areas should then be disc harrowed, ideally at the beginning of August, to break up the thistle root system and bury some of the remaining surface vegetation. It was agreed to obtain a quote for disc harrowing. • These areas will then be strewn with green hay at the end of August and sown with yellow rattle. • Yellow rattle seed and green hay will be organised by Bumblebee Conservation Trust. • The area strewn with green hay last year has been cut leaving a mat of dead grass on top of any seedlings which may have germinated. To give these seedlings a chance to recover this area needs to be raked. • Cllr Driver has organised a volunteer morning for Saturday 25th June. <p>Cllr Dawlings has written to the Leader and Deputy Leader of the County Council setting out the work carried out so far by the Parish Council and reiterating the fact that a condition of the planning permission for the new Primary School was that KCC should create a wild-flower meadow on the remainder of the land acquired but not needed for the new school building. Cllr Dawlings has proposed that the Parish Council takes over KCC's responsibility for the creation of the wild-flower meadow, in return for a grant to Benenden Parish Council to pay for some of the work involved.</p> <p>Separately Cllr Holden has offered to support a request for £1,000 from the Combined Members Grant to assist with funding.</p> <p>c. <u>Parish Wells</u> – Cllr Grant had applied to the Sussex Lund fund, with support from the High Weald AONB, and to the Chalk Cliff Trust. The Chalk Cliff Trust is unable to offer a grant. The Clerk has approached TWBC, which Cllr Dawlings has followed up.</p> <p>Sussex Lund key points:</p> <ul style="list-style-type: none"> ➤ Application form must be submitted by 17th July but because of the damage to Benenden Well 	PD

	<p>the submission can be delayed.</p> <ul style="list-style-type: none"> ➤ Applications are considered in early October for a decision. ➤ One-off grants of between £500 and £10,000 are available. ➤ Match funding is not required but the Grants Panel decision will consider other commitments to the project. <p>To support the application, and general fundraising, the Parish Council needs to raise the profile of the project and engage with the community and evidence community interest, support and involvement.</p> <p>A 2-page article will be produced for the August Magazine and information and ongoing progress about both Wells will be shared on all platforms. Cllr Grant to draft.</p> <p>BENENDEN WELL</p> <ul style="list-style-type: none"> ➤ On Tuesday 14th June thieves stole a large amount of very heavy Openreach cable, leaving a trail of devastation. Openreach is investigating. ➤ At approximately 3.20am the thieves were trailing a long length of cable over the back of the lorry they used to transport the cable. The trailing cable hit the rear post of the Well structure and pulled the front stone plinth out of its position. ➤ Openreach were unable to catch the thieves but did manage to get a registration plate number and made the police aware of the theft. ➤ The Clerk has reported the damage to the Well to the Police who have advised there will be no further action taken unless any relevant CCTV footage can be provided. ➤ The Clerk has advised the Parish Council's insurance company. <p>Graham Stevens of Anthony Hicks met with Cllr Beveridge on Thursday 16th to look at the damage to the well and reports the following :</p> <ul style="list-style-type: none"> • The eaves plates have split at the joints on the front and rear elevation and many of the braces have damaged tenons. • The joints not visible have very likely also suffered damage also. • Due to this damage and the fact it moved so far from its original position make it impossible to repair in-situ especially being in close proximity of the road along with its weight. • The only professional way to repair the well is to completely strip it down. • The frame itself in its current predicament is not safe. Whist it feels sturdy, it cannot be trusted and the loose tiles are a hazard. <p>Anthony Hicks propose the following course of action :</p> <ul style="list-style-type: none"> • Clear the tiles from the ground and remove them from the roof as soon as possible, saving tiles where possible for re-use. • Contact TWBC Planning and explain what has happened with photographs and proposals to amend the planning application. • If agreed this will involve recording all the frame members and recording the positions on the drawings. • Transport the frame timbers to Anthony Hicks workshop. • Repair the timbers and then re-frame it. • Return to site and erect on new plinths. <ul style="list-style-type: none"> ➤ Anthony Hicks is confident of being able to repair the damaged timbers keeping the original timbers. ➤ The structural engineer will need to assess the timbers and calculate and confirm the proposed repairs. ➤ Once Anthony Hicks has talked to Planning they will be able to plan and price all the work. <p>It was agreed to progress action as suggested by Anthony Hicks. Cllr Beveridge to request they erect</p>	<p>PG</p> <p>GB</p>
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	<p>Heras fencing for general safety and to limit further damage and theft.</p> <p>c. <u>Village Asset/Maintenance Report</u></p> <p>Cllr Hagan reported:</p> <ul style="list-style-type: none"> ➤ A plinth has been made for the jubilee commemorative plaque from oak donated by a parishioner. ➤ A basic specification for work identified on the maintenance report will be written and a quote sought. <p>d. <u>Defibrillator</u></p> <p>Cllr Lewis reported :</p> <ul style="list-style-type: none"> ➤ The batteries for the defibrillator recently purchased should last approximately 4 years. ➤ Iden Green Congregational Church has been approached about moving the defibrillator to its porch. ➤ The defibrillator will need to be moved before the telephone box is decommissioned. 	
10. VILLAGE ORGANISATIONS/ COMMUNITY	<p>a. <u>Bequest</u> : The Clerk has signed and returned Form AS1, which transfers the land at Walkhurst Road to the Parish Council, to Thomson Snell & Passmore. The form will be signed by the executors and returned to the Parish Council. The Parish Council will then be able to register the transfer with the Land Registry.</p> <p>b. <u>Village Meeting</u> : BVT had proposed that this takes place on Tuesday 6th September. BVT will meet the cost of the hire of the Village Hall for the meeting.</p> <p>c. <u>Co-option</u> : The co-option process runs till 28th June. 2 parishioners have expressed an interest in becoming parish councillors. The Parish Council will make its decision at its meeting on 18th July.</p> <p>d. <u>Newcomers' Lunch</u> : The Church is organising a lunch for new residents to the village on 22nd October. Cllr Thomas will attend to represent the Parish Council and include in the Village Magazine.</p> <p>e. <u>Benenden Fete</u> Cllr Hagan reported that in excess of £17,000 was raised at the fete. The Parish Council thanked all those involved and congratulated them on the success of the event.</p>	NT
11. COMMUNICATIONS	<p>Cllr Hagan suggested that a WhatsApp group is set up to deal more quickly with items which arise.</p> <p>The Clerk reminded councillors that any Parish Council business conducted using personal telephone numbers would be available under the Freedom of Information Act.</p>	
12. CORRESPONDENCE/ PARISHIONERS' QUESTIONS	<p>a. <u>Jubilee Celebrations</u> – Cllr Thomas has written to Peter Ellis thanking him for all his work and organisation of the jubilee celebrations.</p> <p>b. <u>War Memorial</u> – Cllr Thomas has written to Alex Durnell thanking him for his work around the War Memorial and his displays, particularly the red, white and blue for the jubilee and previously yellow and blue in support of Ukraine.</p> <p>c. <u>Tree Felling Benton Hoppers</u> Communication from Benton Farm was circulated and noted.</p> <p>d. <u>Benenden School Events</u> – Benenden Girls School has advised that BenFest takes place in school on 25th June, which will increase traffic around the village. The School's Leaver's Service takes place at St George's church on the 2nd July at 10.30am. There will be a team to manage the parking, but there will be increased traffic around the Green. The Clerk to advise on website and facebook so that parishioners are aware.</p> <p>e. <u>Electric Vehicle Charging Points</u> – Cllr Cruse asked if the Parish Council could consider the installation of EVCP. The Parish Council itself does not own any suitable land or buildings. The Clerk advised that a lengthy application had been made by BVT through KCC and Connected Kerb to install at the Village Hall, but this application was not successful.</p>	
DATE OF NEXT MEETING	Date of Next Meeting: Monday 18 th July, 7pm, Memorial Hall	
	The meeting closed at 8.30pm.	

C Levett, Clerk to the Parish Council, 20th June 2022

Chairman..... Date.....

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These minutes are not a verbatim record of the meeting, but a summary of discussion and decisions taken at the meeting.